

**MINUTES OF THE MEETING OF MORETON PINKNEY PARISH COUNCIL
held on Wednesday 10th April 2019 at 8.30 pm in the Village Hall**

Present:	Andrew Jalland (AJ)	Chairman
	Ben Vincent (BV)	Vice Chairman
	Dorothy Brooke (DB)	Councillor
	Brian Collett (BC)	Councillor
	James Smith (JS)	Councillor
	Peter Gaydon (PG)	Councillor
	Gary Denby (GD)	Parish Clerk
Public:	Claire Poulton	Alison Eastwood

Welcome and any announcements from the Chair

AJ welcomed those still present after the previous Annual Parish Meeting.

- 1. Apologies received** – None
- 2. Receive minutes of Parish Council held on 27th February 2019**
The meeting minutes were approved by all Councillors as an accurate record, signed by the Chairman.
- 3. Public time** - None
- 4. Councillor declaration of interest in the following agenda items** - None
- 5. Co-option of a Parish Councillor**

Claire Poulton was proposed by JS, seconded by BV and approved by all present. There were no other members of the public coming forward at this time. The Clerk will provide necessary acceptance & declarations of interest forms for completion **GD**.

6. Matters Arising

- 6.1 Ref 3.3: Update on NCC Road Safety Officer and a second VAS: Steven Barber at NCC Highways is still available to visit and help sort-out a third positioning site. He will liaise with **AJ** for a site visit in April - May **GD**
- 6.2 Ref 6.2: Carried forwards, the development of a Data Map **GD BV**
- 6.3 Ref 6.4: Update on new steel benches installation: AJ has installed the first one, in place of that previously dedicated to Constance Martin whose family are no longer connected with the village. The wooden bench sadly broke to pieces. Thanks also to Paul Carr who assisted when the drill broke working on the fourth mount. The second bench awaits a concrete base, once the new mast site has been resolved **AJ**. **GD** will now claim the NHB grant payment.



- 6.4 Ref 10.1: Jim Bryant has kindly posted the Dog Notices around the village.
6.5 Ref 10.2: Removal of the lower branches is outstanding **AJ**.

7. **Correspondence**

- 7.1 6 Mar: £5,000 funding available from Calor Community Fund for rural projects
7.2 6 Mar: Rural Bulletin (not-spots vetoed by BT; loss of cash machines)
7.3 8 Mar: Advise from Cllr Peter Davis (DDC) to apply promptly for sign grant
7.4 9 Mar: PFCC March newsletter – of any regular interest – no.
7.5 9 Mar: NALC Newsletter (centralisation of street lights; assistance for church buildings). This to be forwarded to Charles Behrens **GD**.
7.6 12 Mar: 2nd VAS NHB application acknowledged, to assessment panel meeting 1st July
7.7 20 Mar: Termination letter to E.On with regards lighting electricity supply
7.8 21 Mar: Notification of Council Tax billing errors for all residents
7.9 22 Mar: N-CALC mini update: Street Doctor changing to **Fix My Street**
7.10 25 Mar: HS/2 Community & Engagement Fund (£40 million over 11 years)
7.11 28 Mar: N-CALC Councillor & Clerk training courses
7.12 1 Apr: N-CALC e-Update Mar/ Apr: Accessibility, Fix My Street; audit process
7.13 4 Apr: HS/2 Liaison report (40 sides to 1) by PG with map (**see Appendix A**).

8. **Planning (latest items available at snc.planning-register.co.uk)**

- 8.1 S/2019/0569/FUL: Variation to condition 2 window in fill of S/2018/1154/FUL): The Old Cottage, Brook Street.
8.2 S/2019/0089/FUL: Steel framed storage barn and 30x60m outdoor riding arena on land at Brook Street. Councillors' Objections acknowledged 9 Feb. Approved 7/3/19.
8.3 S/2018/2308/FUL: Convert outbuildings used as stables to a separate residence at Home Farm House, Banbury Road. Councillors agreed to No Objection.
8.4 9 Apr: TEF086884 Pre-planning advise regarding a potential antenna in the village from Jodie Kane at GallifordTry. Discounted sites and their reasoning. Consultation letter ref land at Plumpton Lane – a 17.5m high 'street furniture' monopole with three antennae accommodated within a GRP shroud, with two 30cm dishes and two cabinets.

Councillors considered its positioning near to the current bench, off Plumpton Lane. It is unclear from the pre-application whether it is 4G or 5G technology (the latter frequency may be close to that of industrial microwave ovens, with lower power but more extensive duration; longer term affects unknown?). It was agreed the Clerk shall query this as a first response and place the plans on the village noticeboard at The Square; also notify the social media page **GD**.

9. **Finances and Accounts**

- 9.1 Ref 9.1: RTM mowing contractors visited the village at the end of March; their workmanship was appreciated by villagers.

- 9.2 Ref 9.2: Budget considerations 2019-20. A draft of the End of Year Accounts to 31 March with distributed and reviewed (**see Appendix B**).
- 9.3 Ref 9.3: NCC 2018 mowing grant of £250.84 received on 17 March.
- 9.4 Ref 9.2: Update on street lighting change of electricity supplier to Opus Energy: The Clerk advised that the contract appears to have changed-over from E.On on 21st March. The amount of the monthly charge (direct debit) is still unknown and with VAT taken into account, may not be as hoped-for. However, over four years, significant savings should still be achieved. **GD**
- 9.5 Setting up a Direct Debit mandate for Opus Energy (4 years). Proposed by BC, seconded by BV, approved by all councillors present.
- 9.6 BC validated the accounts spreadsheet against bank statements to 7 Mar 2019. The following invoices were initialled and cheques signed on behalf of the Parish Council by BC and BV:-

Description / Power	Amount	VAT	Total
Gary Denby Clerk gross remuneration and expenses 28 Feb to 27 March; 28 March to 10 April (at £11.22 per hour) (6 weeks) inc home office expenses	£173.89 £90.54		£264.43
RTM Landscapes mowing in March 2019	£350.00	£70.00	£420.00
S Fountain for Village Calendar printing Mar-Apr 2019	£15.80	£3.00	£18.80
E.On street light maintenance to 31 March 2019	£47.88	£9.58	£57.46
E.On electricity supply (last to 21 March 2019)	£134.90	£6.75	£141.65

10. Councillors' Comments

- 10.1 Given that the Rural Funding for the popular village film night might cease, perhaps make Jayne (?) aware of the Calor Funding opportunity **GD?**
- 10.2 Resultant from the Annual Parish Meeting, BV proposed that Cllr James Smith becomes the Parish Council representative on the Moreton Pinkney Charities committee, seconded by DB, approved by all present.
- 10.3 The Clerk was tasked with inquiring whether an extended warranty option is available for the current VAS sign from Swarco **GD**.
11. **Date of Next Meeting:** Wed 29th May 2019 (**ANNUAL GENERAL MEETING**)
Meeting ended at 9.30 pm.

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Chairman

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Date

APPENDIX A: HS2 Liaison Group 1.3.2019: Briefing Notes - Cllr Peter Gaydon

This Group meets at 2 monthly intervals and its purpose is to inform local authorities of the progress of the HS2 high speed rail link between London and Birmingham. Attendees include representatives from the Northampton County Council; South Northants District Council; Effiage Keir, Fusion, HS2 Ltd and Highways England representing the various construction elements; our MP, Andrea Leadsom and representatives from 20 local Parish Councils.

The freehand plan attached approximately shows the route. The main effect on Moreton Pinkney (MP) will be the closure of 3 roads between MP and Banbury. The major project in our sector will be a viaduct spanning the Banbury Road between Sulgrave and Lower Thorpe together with spanning the Culworth to Lower Thorpe road and over the B4525. The start date for this work should be advised at the next meeting. Contractors hope to undertake these works sequentially so that at least one of these 3 roads will be kept open but this may not be possible. The work is expected to last 2 years.

The line will be constructed in segments. The segment that will affect MP will be at the A43 between Brackley and Whitfield and the Chipping Warden (CW) relief road. All construction traffic will enter and leave the segments these two points. A mass haul crushed stone service road suitable for the huge construction vehicles will be constructed alongside the line and on completion will be removed. A separate permanent surfaced service road will be constructed along the full length of the line. Construction vehicle gateways are being created at the entry/exit points and roadworks for the CW gateway has now started. Initially, contractors estimated that 1500 trucks would be needed daily but with the decision to build the loose service roads this number has been reduced to 250. There will be major road works where the line crosses the A43, B4525 and the A361 at CW and at road crossing points and these will be traffic light controlled with likely speed limit reductions. Access MP to Banbury will be compromised and alternative routes will depend on local works.

Current works include a heave test near Wormleighton, bore holes and trenches to determine geology and very careful attention is being paid to the care and preservation of flora and fauna and the environment. A Roman settlement has been found at Illet's Farm Radstone and investigations at Radstone and Thorpe Mandeville are planned.

Enabling works currently in progress include:

The CW relief road: Clearing site, works expected to be completed in 2019. Lower Thorpe viaduct will be commenced after the CH holding works are completed. Subsequent to the meeting, the subcontractors for the CW relief road have left the site.

Welsh Lane: Junction improvements – main civil works will last 3 months

Wardington: Widening roads start in March – traffic light management for 3 months
M40 Jct 11: A further set of traffic lights to be installed and works commence in April.
Cllr Peter Gaydon 5.4.2019



APPENDIX B: Budget for 2019-20; audited for 2017-18 and draft 2018-19

Expenditure Item		Previous Budget 2017-18	Expenditure 2017-18	Budget 2018-19	Expenditure 2018-19 (draft)	Budget 2019-20
1	Grass Mowing S96	£2,640	£2,160.00	£2,640	£2,160.00	£3,500
2	Tree Maintenance	£300	-	£300	-	£300
3	Subscription N-CALC	£260	£258.39	£270	£257.12	£270
4	E.ON S301					
4a	Electricity supply un-metered	£400	£473.30	£500	£531.84	£490
4b	Street light maintenance	£220	£258.00	£230	£258.00	£260
5	Parish Council Insurance	£350	£322.63	£350	£307.46	£350
6	Clerk / Expenses / Training	£2,200	£2,175.93	£2,340	£2,396.41	£2,430
7	Auditing					
7a	Internal – N-CALC	£167	£167.00	£172	£172.00	£176
7b	External - BDO	£250	£36.00	-	-	-
7c	N-CALC acting as DPO					£10
8	Village Hall rental	£140	£90.00	£160	£80.00	£100
9	Grants (upon request) towards:					
9a	Church mowing – S215 LGA 72	£100	£200.00	£100	£100.00	£100
9b	Play Eqpt Ins contribution– S19	£300	£300.00	£320	£320.00	£330
10	Village Newsletter– Sec 137	£160	£163.60	£180	£102.20	£160
11	Village web site & maintenance – S142 Gov't Info	£160	£140.00	£180	£140.00	£160
12	Remembrance Wreath – Sec 137	£20	£20.00	£20	£20.00	£25
13	Miscellaneous contingency	£200	£50.00	£250	£200.91	£250
14	Community Defibrillator / VAS		£1,423.20		£4,323.26	
15	Steel benches (NHB grant o/s)				£1,885.80	
TOTAL EXPENDITURE (inc VAT):		£7,867	£8,238.05	£8,012	£13,255.00	£8,911

20	Precept request	£6,900	£6,900.00	£7,450	£7,450.00	£7,850
21	Bank Interest + NS&I interest	£1	£11.20	£1	£38.06	£10
22	<i>Community Infrastructure Levy</i>	-	-	-	£11,538.27	-
23	New Homes Bonus grants	-	£1,186.00	-	£3,648.00	-
24	Donations / awards	£250	£501.68	£250	£250.84	£250
25	VAT refund:	£400	£502.67	£450	£701.11	£1,100
TOTAL INCOME		£7,551	£9,101.55	£8,151	£23,626.28	£9,210

Excess income over expenditure -£316 £863.50 £139 **£718.81** £299

Excl 15) NHB benches and 22) CIL

**Moreton Pinkney Parish Council Summary of Predicted Expenditures,
as agreed for 2019-20 budgeting**

The village Precept (collected via your rates) is based on the following figures.
The predicted expenditure will be covered by the Precept plus reserves plus VAT reclaim.

Expenditure Item		Budget	Explanation
1	Grass Mowing	£3,500	The mid-range response to tender from RTM Landscapes based in Loughton, Milton Keynes (23 miles away), for a new three year contract under competitive tendering for 2019: 3/4/5a/5b/6a/6b/7/8/9/10 + misc verges twice yearly. Allows an extra mow in the year if required, as well as fortnightly in May & June.
2	Tree Maintenance	£300	Trees on recognised green spaces
3	Subscription NCALC	£270	A useful subscription, locally supporting small Parish Councils.
4	Opus Energy supply with E.ON maintenance	£700	Street-lighting maintenance and electricity supply. Unmetered E.On electricity was £32 over budget this year, with a 23% increase 21 Jan 19. A nominal £30 increase to cover sensor failures, NOT covered by our maintenance!
5	Parish Council Insurance	£350	Village assets and public liability. Achieved a significant reduction in 2018-19 by changing from Came to Ageas.
6	Clerk / Expenses	£2,430	3.5 hrs/ week with auto annual increment to LC1 point 22 at £11.22 per hour (£2,042 now Spinal Column Point 12) plus contribution towards use of home office facilities (£288), stationery and postage (£100). A nominal 4% increase.
7	Internal & External Audit	£186	N-CALC fee for internal audit band 2 from £172 to £176, zero external audit so long as council complies with 'openness'. N-CALC will act as our Data Protection Officer for a nominal £10 pa.
8	Hall rental	£100	Approximately nine meetings per year, discounted to £10 a time
9	Grants (on request) towards:		
9a	Churchyard mowing	£100	Assisting with a public amenity (war memorial)
9b	Play Eqpt Ins contribution	£330	Assisting with a public amenity. Allow for a 3% increase.
10	Village Newsletter- Sec 137	£160	Monthly copying costs, underspent by £50 in 2018
11	Village web site hosting, development and maintenance	£160	Required for 'openness', providing information for residents; More Parish Council control (internal audit) than social media. New recommendation for council-controlled emails at £180 pa omitted
12	Remembrance Wreath	£25	Increased at request of councillors November 2018
13	Miscellaneous contingency	£250	Contingency for everyday operating costs.
TOTAL BUDGET:		£8,861	

Precept to be requested: £7,850 A 5.4% rise over 2018-19 (roughly £39 per household, rising £2)

Net Assets 1/4/18 £5,701 Barclays + NS&I accounts, per audit to 31/3/18

Additional underspend 2018-19 £719 *Mowing and insurance savings, unused trees and grants*

Net Assets 31/3/19 £6,420 Awaiting audit, for allocation to 'savings pots', 84% of precept

CIL restricted cash assets £11,538 Restricted to (new) infrastructure projects, not day-to-day

Allocation of Moreton Pinkney cash reserves 2019-20		Assets for 31/3/19			£6,420
	Current year	Replace after Year	Units owned	Unit cost 2016	Allocation
Estimate, in case of an election call with costs not covered by local elections					£2,000
Planned street pole & light renewal	5 /	25 *	14 *	£1,200 =	£3,360
Planned noticeboard replacement	7 /	10 *	1 *	£1,000 =	£700
Anticipated bus shelter repairs	12 /	25 *	1 *	£3,000 =	£1,440
Village benches (wooden)	12 /	20 *	5 *	£600 =	£1,800
Village benches (steel)	0 /	25 *	2	£943	£0
Community Defibrillator	1 /	5 *	1 *	£1,000 =	£200
Vehicle Activated Speed Sign	0 /	5 *	1 *	£3,400 =	£0
Unexpected contingency pot, 10% of total allocations					£642
Shortfall / surplus of cash reserves	(-£3,787 for 2018-19 budget, thus a small decrease in shortfall)				-£3,722